



Student Name: \_\_\_\_\_  
Last First

Student ID #: \_\_\_\_\_ SEVIS ID #: N \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**INDIVIDUAL TAX ID NUMBER (ITIN) REQUEST FORM**

**To apply for an ITIN:**

**Step 1:** Review the Internal Revenue Service (IRS) Publication 901 about U.S. tax treaties to see if there is a tax treaty between the U.S. and your home country.  
<http://www.irs.gov/pub/irs-pdf/p901.pdf>

**Step 2:** Obtain a letter from ISS that verifies your nonimmigrant status.

To request a letter, **submit this form to the ISS along with a photocopy of the award letter for your scholarship, fellowship, etc.**

Will you claim a tax treaty benefit? (circle one)      Yes      No

Reason for ITIN application: (circle one)      Scholarship      Fellowship

I certify that I do not plan to secure campus employment or apply for off-campus employment authorization in the near future. Therefore I am not eligible for a Social Security number and am applying for an ITIN.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

